



JOB DESCRIPTION

Full Time Head Camp Counselor – Resident Camp – Must be 20 years old.

Reports to: Camp Director

Summary: Responsible for supervising 3-4 camp counselors. Coordinate weekly cleaning and camp schedules. Planning, leading, and implementing core and non-core programs and experiences for children in a small group setting. They will also be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. The incumbent will provide high quality outdoor educational and recreational experiences for campers

Essential Responsibilities:

- Assist camp counselors in the writing and implementation of a weekly schedule for camp groups.
- Organize and lead a variety of small and large group activities each week. Activities may include crafts, nature, songs, games, opening and closing ceremonies, archery, canoeing, hiking, etc.
- Identify and respond to camper behavior issues
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Camp Director
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with the camp program.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Help guide Counselors in Training to have a deeper understanding of leadership and counseling skills.
- If applicable, maintain constant surveillance of the pond, know/review all emergency procedures and respond to emergency situations immediately. Attend monthly in-service trainings.

Qualifications: *Required*

- Upon hire, completion of MOS provided training.
- Education classes or experience in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Strong organizational and communication skills.

Work Conditions:

- Must have the physical ability to lead and participate in camp activities which include, but are not limited to, hiking, canoeing, swimming, team building initiatives, building campfires, physical games, and activities.
- Must be capable of carrying loads of up to 50 pounds and able to traverse hilly and uneven terrain without undue exertion.
- Work in conditions that will create dirt and dust.
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: semi – reaching to full-reach overhead, crouching, kneeling, shoveling, working in narrow and/or confining spaces underground, overhead, and at ground level, twisting of the waist, shoulders, and legs, and lying on stomach and/or back.
- Must have the ability to physically manage and support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).
- Ability to perform a variety of tasks outdoor in different climate.
- Ability to pass BCI/FBI background check and pre-employment drug test

Education: Completed at least 2 years of college. Must be at least 20 years of age.

General: A high moral standard shall be maintained when in contact with the students of Mohican School. The person shall be a good example to the students at Mohican and not be engaged in any activity at Mohican or in the communities served by Mohican which could be perceived as being detrimental to the children under our care.

This position also requires a maturity to be able to handle staff members in a supervisory capacity, to handle stress situations with a calm manner, and to be able to be flexible with students from varied backgrounds. Also, setting a good example for other staff members and abiding by the camp's philosophy and procedures is important.

Employee Signature or Prospective Employee

Date