



PART-TIME TEACHING STAFF JOB DESCRIPTION

Reports to: Executive Director, Operations Director or designee

Summary: Teach classes in environmental/outdoor education, within the philosophy of Mohican Outdoor School; supervise students in community responsibilities; accept necessary assignments toward accomplishing the objectives of the Mohican School in the Out-of-Doors, Inc.

Employment

Status: Part-time

Duties and Responsibilities:

1. The work schedule varies from week to week and will be determined by the Operations Coordinator, Executive Director or designee. The employee must be available to work weekends.
2. Work hours will vary by week
3. Employee understands that work hours are scheduled on an “as needed basis” and that there is no minimum guarantee of work hours per week. This job description is not intended to, and does not, create any contractual obligations. Mohican Outdoor School reserves the right to terminate the employee with or without cause, regardless of compliance (or lack thereof) with the terms of this job description.
4. Teach day time classes as scheduled.
5. Teach evening classes as scheduled.
6. Supervise a student table during each meal s/he is on duty.
7. Communicate effectively and politely with students and visiting teachers.
8. Handle stressful situations in a calm manner and be flexible with students from varied backgrounds.
9. Cooperate with Executive Director and designated administrative staff to ensure organized, goal-oriented and successful classes within the written philosophy of the organization.
10. Seek professional development and show a continuous interest in self-improvement.
11. Know the philosophy, objectives and procedures of Mohican Outdoor School well enough to serve as a representative of Mohican Outdoor School at all times.
12. Show a willingness to pursue and accept added responsibility and perform other reasonably assigned duties, adopting the philosophy of “all crew, no passengers”.
13. Successfully pass a pre-employment drug screen and background check.

Experience: Successful leadership experience with elementary and middle school aged children, and genuine concern for children as individuals, love of the outdoors, concern for the environment, outdoor skills.

Education: Preference for four year college degree in teaching or environmental sciences, with teacher certification or environmental education certification or experience in teaching at a environmental education facility or camp

General: A high moral standard shall be maintained when in contact with the students of Mohican Outdoor School. The person shall be a good example to the students at Mohican and not be engaged in any activity at Mohican or in the communities served by Mohican which could be perceived as being detrimental.

Signature of Employee or Prospective Employee

Date